

FLORIDA **A&M** UNIVERSITY  
**COLLEGE OF EDUCATION**



**2021 HANDBOOK**

## **MISSION STATEMENT**

The Black Male College Explorers Program is an at-risk prevention/intervention program designed specifically to prevent black males from dropping out of high school; facilitate their admission to college; and significantly increase their chances of earning a college degree. Middle and high schools from Tallahassee and cities throughout Florida are selected for participation. Participating schools are asked to identify at-risk males enrolled in grades 7th through 11th.

Florida A&M University provides six weeks of highly concentrated developmental experiences, which include courses in various academic subjects, weekly character education seminars, workshops and motivational trips, during the summer. A team of school and community leaders are also required to provide “supportive services for the students” during the academic year.

In addition to providing other instruction in non-specialized courses, the Black Male College Explores Program promote educational opportunities that encourage each student to develop personal responsibility, respect for individual differences, and an inquiring mind so that each student will continue to learn, develop and apply skills to become a productive citizen in an ever-changing society.

# MONARCH'S CREED

I AM A SONG OF KINGS. I STRIVE FOR EXCELLENCE WITHOUT EXCUSE.

I ALONE AM RESPONSIBLE FOR MY LEARNING.

I CHOOSE TO BE SUCCESSFUL FOR MYSELF,  
FOR MY FAMILY AND FOR MY PEOPLE.

I CHOOSE TO TAKE THE INITIATIVE  
TO MAKE PARADIGM SHIFTS THAT WILL ENHANCE MY LIFE.

I CHOOSE TO EMPOWER MYSELF BY MAKING  
DECISIONS THAT REFLECT WISDOM, FOCUS,  
VISION AND SPIRITUALITY.

I CHOOSE TO BE A RESPECTFUL,  
HUMAN CITIZEN, A COMMITTED  
LEARNER AND A SERIOUS TEST-  
TAKER. I WILL CONTINUE THE RICH  
LEGACY OF THOSE WHO HAVE GONE  
BEFORE ME. I CHOOSE TO STRIVE  
FOR THE APEX OF EXCELLENCE!

**MY QUEST IS MY PERSONAL BEST!**

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# **DAILY SCHEDULE**

## **MONDAY THROUGH FRIDAY**

Classes	8:00AM-11:55AM
LUNCH	12:00N-1:00PM
Classes	1:30 PM-4:40PM
Supplemental Instruction	6:00PM-8:45PM

## **RULES**

### **RULES - ABSOLUTELY NO EXCEPTIONS**

- ✓ NO Students are to be without supervision without permission.
- ✓ NO Aggressive behavior toward BMCEP Staff
- ✓ NO Lying
- ✓ NO Stealing
- ✓ NO Borrowing
- ✓ No Horseplay
- ✓ NO Fighting
- ✓ NO Threatening
- ✓ NO Profanity
- ✓ NO Arguing
- ✓ NO Talking or disrespecting staff
- ✓ NO Playing staff against staff
- ✓ NO Loitering after lights out
- ✓ ABSOLUTELY NO tobacco products, alcohol or drugs
- ✓ NO Vaping
- ✓ NO Defacing University property
- ✓ NO Gambling
- ✓ NO Tardiness for meetings or class

- ✓ NO Inappropriate dressing
- ✓ NO Ear phones from 6:00AM - 5:00PM \
- ✓ NO Loud Music
- ✓ NO Weapons
- ✓ NO Pornography
- ✓ NO BULLYING
- ✓ NO HAZING
- ✓ NO SEXUAL ACTIVITY
- ✓ ASK Permission
- ✓ DO Laundry on assigned days
- ✓ MUST Maintain good hygiene
- ✓ MUST attend class daily

**\*PARENTS MUST SIGN THE STUDENT CODE OF CONDUCT ACKNOWLEDGEMENT FORM**

## **DRESS CODE**

Students are expected to dress appropriately and in good taste at all times. Appearance is to be neat and the student is to be properly groomed at all times for the occasion. The Black Male College Explorers Program (BMCEP) believes that clothing and appearance are often a reflection of the behavior and attitude of the student. Therefore, we have instituted a positive dress code to establish positive behaviors. This dress code is not to impede the freedom of expression or to dictate what should be worn, but it is designed to exhibit a positive image and to prepare you for the years beyond. We hope that this will provide the aptitude to chart the choices and attitudes that exist based upon appearances that determined success and failure in the real world.

The following **WILL NOT BE ALLOWED\*** during your six weeks stay at BMCEP:

- Half shirts/or shirts which have been cut off. Allowed only in dormitory or recreation area (*Not to be worn on main campus or field trips*).
- Hair that is not properly groomed.
- Jewelry or T-shirts that refer to sex, drugs, alcohol, obscenity or other inappropriate insignias.
- Fishnet shirts/sleeveless T-Shirt or necklace or sleeveless under garment.
- Cut-off or cut-out ripped jeans.
- Baggy pants or shorts which expose undergarments or body parts.
- Untucked shirts during face-to-face events, unless designed to be worn outside (*i.e. Pockets. side vents*).
- Bathrobes, pajamas, housecoats during class meeting sessions.
- Earrings will not be allowed or to be worn at any time.

**NOTE:** Students' pants must be worn around the waist and not the hip. Pants that do not fit the waist will be sewn to fit the waistline. Sunglasses cannot be worn inside buildings.

***BMCEP will provide two program shirts to be worn on identified days and all field trips.***

**\*OTHER: ANYTHING DETERMINED TO BE INAPPROPRIATE BY BMCEP**

## **PARTICIPATION REQUIREMENTS**

All BMCEP students are required to actively participate with the BMCEP for the entire Summer Institute. That means you must attend all synchronous course meetings as required by your instructor. Attendance is documented daily. If you are unable to attend, please notify your instructor **prior to the class session.** Failure to satisfactorily participate can result in program dismissal.

## **GRIEVANCE POLICY**

BMCEP strives to treat all students respectfully, reasonably and impartially. Students, who feel that they are unjustly treated or have a problem with the staff or program, are requested to take the following steps to resolve the issue:

- Request a meeting with Program Administrator and note the date and time of the incident.
- BMCEP will provide mediation services with the parties involved. If you think that the problem is still not resolved, your next step is to talk to the Director.

## **SICK**

If you feel sick enough to impede your participation online, you must inform your instructor and program administration immediately.

## **PROHIBITED ITEMS**

The following items are prohibited and deemed inappropriate for the summer program. Those listed items cannot be displayed or utilized at anytime unless specified by program administration or your instructor for educational purposes only:

- Alcoholic beverages
- Weapons (knives, guns, bats, etc.)
- Glass bottles
- Drugs or other illegal substances
- Flammable items
- Tobacco products
- Vaping products

## **SMOKING AND DRUG POLICY**

It is illegal to possess, use, or sell tobacco or alcoholic products to anyone under the age of eighteen (18) in the State of Florida. No smoking or vaping is allowed during the students' stay in the program. Students caught smoking or with tobacco products will lose privileges, and items will be confiscated and destroyed. No social drugs of any kind are acceptable.

## **CELLULAR TELEPHONE/MOBILE DEVICES**

Cellular telephones and other mobile devices are permitted but not allowable during instruction unless specified by your instructor.

The video recording or picture taking of students and/or staff with any mobile device without express written consent is strictly prohibited. Violation of this provision will result in termination from the program.

## **BMCEP EXPECTATIONS**

- Attend Courses on time for the duration of the Summer Institute
- Respect the viewpoints, perspectives and opinions of others
- Be Polite and Courteous to Others
- Commit to academic and personal success
- Express yourself with your words (Profanity is not acceptable)
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## **BLACK MALE COLLEGE EXPLORERS PROGRAM DISCIPLINE PLAN**

<b>OFFENSE</b>	<b>CONSEQUENCE</b>
BULLYING	TERMINATION
FIRE ALARM	TERMINATION
DRUG/ALCOHOL DAMAGES	TERMINATION
HAZING	TERMINATION
SEXUAL ACTIVITY/BEHAVIOR	TERMINATION
UNEXCUSED ABSENCES	1st Offense Conference & Work Contract 2nd Offense Conference & Work Contract /Parent Call/Trip Restriction 3rd Offense-Dismissal from Program
TARDY	1st Offense Conference & Work Contract 2nd Offense Conference & Work Contract /Parent Call/ 3rd Offense-Dismissal from Program



POOR ATTENDANCE

1st Offense Conference & Work Contract  
2nd Offense Conference & Work Contract  
/Parent Call  
3rd Offense-Dismissal from Program

DRESS

1st Offense Conference & Work Contract  
2nd Offense Conference & Work Contract  
/Parent Call/Trip Restriction  
3rd Offense-Dismissal from Program

DISRESPECTFUL

1st Offense Conference & Work Contract  
2nd Offense Conference & Work Contract  
/Parent Call  
3rd Offense-Dismissal from Program

DISTRUPTIVE IN CLASS

1st Offense Conference & Work Contract  
2nd Offense Conference & Work Contract  
/Parent Call  
3rd Offense-Dismissal from Program

SLEEPING IN CLASS

1st Offense Conference & Work Contract  
2nd Offense Conference & Work Contract  
/Parent Call Restriction  
3rd Offense-Dismissal from Program

UNCOOPERATIVE

1st Offense Conference & Work Contract  
2nd Offense Conference & Work Contract  
/Parent Call  
3rd Offense-Dismissal from Program

**REWARD SYSTEM/RECOMMENDATION**  
**RECEIVE SPECIAL GIFT AT THE CONCLUSION OF THE SUMMER PROGRAM**

**PUNCTUALITY - ON TIME AND READY FOR CLASS**

- 5-Comes in first, ready to begin
- 4-Doesn't have to be asked, one of the first students
- 3-Comes in on time, nothing more, nothing less
- 2- Late to class
- 1-Very late, has to be consistently reminded to be on time

**PARTICIPATION-INVOLVED WITH CLASS ACTIVITIES COMPLETES WORK**

- 5-Completes all work, asks for more, challenges self
- 4-Completes assignments at a high level
- 3-Completes assignments well but
- 2-Does not work steadily, fails to complete assigned tasks
- 1-Does not make an honest effort to complete assignments

**ATTITUDE -MENTAL READINESS FOR CLASS OR ACTIVITY**

- 5- Eager, wants to learn, encourages others, very positive
- 4- Obviously self-motivated
- 3- Not a motivator, but doesn't speak negatively
- 2- Complains while participating
- 1-Shows little or no interest, speaks negatively

**ATTENDANCE**

- 5- Has perfect attendance
- 4- Excellent attendance but missed 2 day or less (excused absences)
- 3- Good attendance but missed 3 days (excused absences)
- 2- Good attendance but missed 4 days (excused absences)

**LEADERSHIP/APPEARANCE – ROLE MODEL TO OTHER STUDENTS**

- 5- Sets a good example, helps others, exemplary behavior, takes charge of the situation
- 4- Does more than required, leads by example
- 3- Sets an example by meeting requirements
- 2- Negatively overshadows positive influence
- Doesn't set positive examples, negatively influences others